

Meeting of the
IDAHO BOARD OF NURSING
Doubletree Club
475 W Park Center Blvd.
Boise, Idaho

February 8-9, 2007

MINUTES

Time and Place

A regular meeting of the Idaho Board of Nursing was held on February 8-9, 2007, in Boise, Idaho.

Presiding

Susan Odom, PhD, RN, Chairman

Call to Order

The meeting was called to order at 9:04 AM, Thursday, February 8, 2007, by Susan Odom, Chairman.

Those Present
Board

Susan Odom, PhD, RN, Moscow, Chairman
Randall Hudspeth, NP, CNS, Boise, Vice-Chairman
Vicki Allen, RN, Pocatello
Janine Baxter, RN, Post Falls
Analyn Frasure, LPN, Pocatello
Jill Howell, RN, Jerome
Linda Humphrey, Consumer, Jerome
Shirley Meyer, RN, Meridian
Carrie Nutsch, LPN, Jerome

Staff

Sandra Evans, MAEd, RN, Executive Director
Judy Nagel, MS, RN, Associate Director
Chanel Johnson, MN, RN, Investigator
Linda Coley, Management Assistant
Roger Gabel, Deputy Attorney General

Consent Agenda
Motion

The Consent Agenda was adopted with the exception of A-2a. "Meeting with the Board of Medicine", A2c. "Institute of Regulatory Excellence", A2d. "FARB Meeting", B2. "Status of Pending Rules", B3b. "Financial Report", B3c. "Strategic Plan Status Report". These items were presented during the regular business meeting. The Consent Agenda included information regarding the following items:

Information Exchange

- A. Approval of Minutes - November 2-3, 2006 and December 20, 2006
- B. Report of meeting attendance:
 - 1. Dept of Health & Welfare - Bioterrorism Preparedness Meeting 1/23/07

Governance/Organization

A. Informational Items:

1. Report of Staff Activities for the period October 1, 2006 through December 31, 2006.
2. Special Projects Update – December 2006
3. NCSBN Activities Update
4. NLCA Update

Licensure

- A. APPN Interim Year CE Audit Outcomes - 2006

Information ExchangeOpen Forum

Time for an open forum was provided at 9:15 am on Friday, February 9, 2007. There being no presentations, the meeting continued as scheduled.

Meeting with Board of Medicine

Sandra Evans, Executive Director, reported on the meeting of executive officers of the Board of Nursing and Pharmacy with the Board of Medicine members held December 1, 2006. The Board members recommended that the report provided by the Board of Medicine from the Federation of State Medical Board be provided to the APPN Advisory Committee. They further recommended that a future document be drafted to provide prescribing guidelines for advanced practice nurses. The Board requested that Administrators from the Boards of Medicine and Pharmacy be invited to the Fall Board of Nursing meeting to continue the dialogue.

Institute of Regulatory Excellence Meeting

Susan Odom, Randy Hudspeth, and Sandy Evans, reported on the NCSBN 4th Annual Institute of Regulatory Excellence meeting held in San Diego, CA on January 8-10, 2007.

FARB Meeting

Judy Nagel, Chanel Johnson, Roger Gabel and Karl Klein, reported on their attendance at the Federation of Regulatory Boards (FARB) meeting held in San Antonio, Texas on February 2-4, 2007.

Governance/OrganizationSelection of Delegates 2007

A motion was made and carried to select the following as voting delegates for 2007 for the National Council of State Boards of Nursing:

Delegates

Susan Odom
Sandy Evans

Alternate Delegates

Judy Nagel – 1st Alternate

Travel/Meeting Approval Motion

A motion was made and carried, to approve travel and related expenses for the following workshops/meeting:

- a. NCSBN – Mid Year Meeting – April 3-4, 2007 – New

Orleans, LA - attendance by Susan Odom, Sandy Evans, Janine Baxter, Judy Nagel

- b. NCSBN – Delegate Assembly/Annual Meeting – August 7-10, 2007 – Chicago, IL – attendance by Susan Odom, Sandy Evans, Judy Nagel, Chanel Johnson, Randy Hudspeth. Janine Baxter will serve as an alternate in case one of the other attendees is unable to attend the meeting.
- c. Investigator/Attorney Workshop – May 21-23, 2007 – San Francisco, CA – attendance by Chanel Johnson, Karl Klein, and Roger Gabel.

Agency Policies Motion

The Board members reviewed the following proposed policies:

- a. Executive Director Succession – draft to be revised and presented at the next Board meeting.
- b. Nurse Refresher Program Standards – approved as presented with modification to the introductory statement.
- c. Temporary Licensure Pending Receipt of Criminal Background Check Results – approved as presented
- d. Expense Authorization for the Executive Director – approved as presented

Status of Pending Rules

Sandy Evans presented information on the Board's pending rules and provided an update on activities in the Idaho Legislature.

Strategic Plan Report

Board members reviewed and discussed the Strategic Plan Progress Report and the activities to be completed in FY 2007.

Financial Report

Board members reviewed and discussed the Financial Report for the Second Quarter and chart indicating the Free Fund and Appropriation Balances.

Practice/Discipline

Report of APPN AC Meeting

Cathy Arvidson, PhD, Vice-Chair, provided a report by teleconference of the January 22, 2007 meeting of the Advanced Practice Professional Nurse Advisory Committee. Dr. Arvidson presented the following recommendation of the Committee:

- a. Placement of the Peer Review Process on the Board's Web site for easy access

Following completion of Dr. Arvidson's report, action was taken to accept the report and the recommendation.

Judy Nagel provided an update on the APPN Targeted Practice Audit, which has been delayed pending Dr. Farnsworth's

recovery from her recent injuries.

Report of PRN
Committee Meeting

Jill Howell, RN, Chairman, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on January 26, 2007. The Board members reviewed the significant activities of the Committee including the recommendations for disciplinary action for nurses reported as non-compliant with monitoring conditions.

Following Ms. Howell's report, the Board accepted the report, and recommendations of the Committee.

Environmental Scan

Judy Nagel presented the 'Environmental Scan' noting significant global and national issues as well as current trends.

In-service Presentation

Roger Gabel, Board Legal Counsel, presented an in-service regarding "Contested Case" vs. "Information Disposition" and "Withholding" vs. "Suspending" an Entered Order.

Default Case –
Tia McMurtrey
Motion

Tia McMurtrey – PN-12168 – Case No: 06-045 – issued an Order of Revocation based on violation of Board of Nursing statutes and rules prohibiting habitual use.

Default Case –
Susan Molina
Motion

Susan Molina – N-32698 – Case No: 06-021 – issued an Order of Revocation based on violation of Board of Nursing statutes and rules prohibiting habitual use.

Consent Agreements
Roger Parness
Motion

Roger Parness – N-17700 – Case No: 06-044 – accepted the Stipulation and Consent Order to revoke the professional nurse license for five (5) years.

Rita Niblack
Motion

Reta Niblack – PN-2442 – Case No: 05-097 – accepted the Stipulation and Consent Order to surrender the practical nurse license and be issued a restricted, non-practicing license.

Other
Stacy Kilborn
Motion

Kilborn, Stacey – PN-11544 – Case No: 06-053 – issued an Order of Revocation based on voluntary surrender of license.

Charlotte Stark
Motion

Stark, Charlotte – N-14615 – Case No: 05-045 – issued an Order of Revocation based on voluntary surrender of license.

Carla Johnston
Motion

Johnston, Carla – N-14592 – Case No: 01-060 – issued an Order of Revocation based on voluntary surrender of license.

Karen Fullmer
Motion

Fullmer, Karen – N-16765 – Case No: 05-079 – issued an Order of Revocation based on voluntary surrender of license.

Nora Jordan
Motion

Jordan, Nora – N-34025 – Case No: 07-001 - issued an Order of Revocation based on voluntary surrender of license.

Contested Case –
Hearing
Billy Tilley

Billy Tilley, PN-11677 – Case 06-050 – A hearing was held via teleconference before the Board at 1:00 pm on February 8, 2007. Karl Klein, Prosecuting Attorney, presented the Board's case and Mr. Tilley presented testimony on his own behalf. Following testimony by Chanel Johnson, Board Investigator, witnesses available by telephone and Mr. Tilley, and questions by Board Members, a motion was made and carried, to issue a cautionary letter with the expectation to complete an on-line course regarding safe medication administration within sixty (60) days of the Board's order.

Completion of
Stipulated
Requirements
Valeri Croy
Motion

Valeri Croy – N-22952 – Case No: 05-092 – A motion was made and carried, to terminate the stayed suspension and reinstate the license without further restriction as she has completed all requirements of the Stipulation Order and Consent Agreement issued September 4, 2006.

Licensure

Executive
Session

In accordance with Idaho Code Section 67-2345 (1) (d), a motion was made and carried to enter into Executive Session at 12:55 pm on February 8, 2007, for the purpose of reviewing information applicable to the requests for licensure that are exempt from disclosure.

Following closure of the executive session at 1:28 pm, the following actions were taken:

Non-Routine
Applications - Rein
Lisa Wilmot
Motion

Board members reviewed the information presented on behalf of the applicant, Lisa Wilmot, N-27346, Case 02-046, who requested reinstatement of licensure following disciplinary action. Following discussion, a motion was made and carried, that:

- A. A limited license with conditions, valid for three years, be issued. Following satisfactory completion of the required practice to allow for completion of 80 hours of supervised practice in order to meet out-of-practice requirements, monitoring conditions shall apply for the remainder of the limited license period.
- B. Upon compliance with monitoring conditions and at the time of expiration of the conditioned limited license, issue a renewable license.

Non-Routine
Applications - Rein
Karen Gneiting

Board members reviewed the information presented on behalf of the applicant, Karen Gneiting, N-28653, Case 02-035, who requested reinstatement of licensure following disciplinary

Motion

action. Following discussion, a motion was made and carried, that:

- A. A limited license, valid for three years, be issued. Following satisfactory completion of the required practice to allow for completion of 80 hours of supervised practice in order to meet out-of-practice requirements, monitoring conditions shall apply for the remainder of the limited license period.
- B. Upon compliance with monitoring conditions and at the time of expiration of the conditioned limited license, issue a renewable license.

Non-Routine
Applications - Rein
Richard Rains
Motion

Board members reviewed the information presented on behalf of the applicant, Richard Rains, N-22017, Case 00-058, who was requesting reinstatement of licensure following disciplinary action. Following discussion, a motion was made and carried, that:

- A. A limited license, valid for three years, be issued. Following satisfactory completion of the required practice to allow for completion of 80 hours of supervised practice in order to meet out-of-practice requirements, monitoring conditions shall apply for the remainder of the limited license period.
- B. Upon compliance with monitoring conditions and at the time of expiration of the conditioned limited license, issue a renewable license.

Non-Routine
Applications - Rein
Cynthia Callahan
Motion

Board members reviewed the information presented on behalf of the applicant, Cynthia Callahan, PN-11437, Case 04-115, who requested removal of the restricted/non-practicing status from her license. Following discussion, a motion was made and carried to defer the request for removal of the restricted non-practicing designation at this time pending receipt and review of a neuropsychological evaluation to determine mental health status and fitness to perform nursing duties.

Report of APRN
Compact Meeting

Sandy Evans reported on the January 15, 2007 meeting of Compact Member Boards who are interested in the Advanced Practice Compact.

NCLEX-PN Test Plan

Board members reviewed the proposed changes to the 2008 Test Plan for the NCLEX for practical nurses. Following their review, the Board took action to support the recommended changes.

EducationIALN Refresher

Susan Ault, Executive Director, and Lessie Schoenfelder, Clinical

Course - Motion

Coordinator, Idaho Alliance of Leaders in Nursing, met with the Board to present the revised RN and LPN Nurse Refresher courses. Following their review, a motion was made and carried, to approve the Nurse Refresher Programs for RN and LPNs as meeting the Board's requirements.

Eastern Idaho
Technical College
-RN Program
Motion

Kathleen Nelson, Heath Professions Division Manager, Scott Hamilton, Dean of Instruction, and Sheryl Gombert, Program Coordinator, met with the Board to present information regarding their request for provisional approval to implement a professional nursing education Associate of Applied Science degree program.

Following discussion, a motion was made and carried to grant provisional approval to Eastern Idaho Technical College for implementation of the Associate of Applied Science Professional Nursing Program.

Vicki Allen abstained from discussion and vote on this item.

Apollo College
Report of Survey

Judy Nagel, Associate Director, presented the Report of Survey visit to Apollo College, Practical Nursing Program, Boise for final approval. Diane Fuhrman, Practical Nursing Program Director, Lois Hine, Dean of Instruction, and Chuck Ericson, Campus Director, were available to respond to Board member questions.

Following discussion, a motion was made and carried, to accept the report of the survey visit and grant full approval for a two year period to Apollo College, Practical Nursing Program.

Education Leaders
Meeting

Sandy Evans presented a report of the meeting held at the Board's request with nursing education program leaders. Individuals were committed to organize and to develop a statewide plan for nursing education in Idaho.

Other Business

Governance
Committee

Members of the Governance Committee reported on their meeting held Friday morning, February 9, 2007. Following their report, a motion was made and carried, to authorize staff to contract with a consultant to conduct a '360 degree' assessment of the Board's performance.

Board Nurse Shortage
Task Force

Following a report of their work, the Board of Nursing's Nurse Shortage Task Force was disbanded as they have completed their charge.

Licenses
Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by

interstate endorsement, examination, reinstatement and emeritus to the following persons since the November 2-3, 2006 meeting of the Board. See pages: 3499-3504.

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the November 2-3, 2006, meeting of the Board. See page: 3505.

Adjournment
Motion

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 2:47 PM, Friday, February 9, 2007.

Chairman

Vice-Chairman